

Meeting called to order at 7:00 p.m. by President Bodish. In attendance were Burkner, Eisenhauer, Molitoris, Luckenbach, Royer, and Sodl, as well as Mayor Molitoris, Police Chief Genovese, and PWD Boyle. Fire Chief Buskaritz was absent. EMA Coordinator position is being filled on interim basis by Mayor Molitoris. Pres. Bodish led pledge of allegiance.

Hearing of persons present:

Anne Killeen, 32 South 4th St., regarding installation of concrete block wall at neighbor's property which she questioned at October regular meeting. Same was to be reviewed by Borough Engineer and BCO Helman, contractor was there next day and installed wall. Ms. Killeen had new pictures of completed project and what property looked like prior to installation, copies were given to council. Contractor did submit a permit for work, why was permit approved. Wall should be removed up to right of way of alley. Pres. Bodish stated BCO Helman and Engineer Witczak did review installation; same was approved. Ms. Killeen stated if she installed something new along alleyway, would need to remain 3' off asphalt; why were they able to install wall at this location. Luckenbach stated not all alleys are same width; does not believe wall installation is incorrect. Pres. Bodish stated will have to discuss with BCO Helman. Sodl stated since this was approved by BCO Helman and Engineer Witczak; requests both attend 11/8 regular meeting to explain the approval of this project. Secretary Gynecsek will request BCO Helman attendance and inform Engineer Witczak to prepare report.

PWD Boyle reported projects completed in October included completion of CFC parking lot, began yearly crack sealing, trimmed trees at Parkway for installation of new power pole, clean up work continued at Bridge Street property, Halloween parade set up and clean up, repaired dais damaged by police training in council chambers, leaf cleanup throughout borough, installed limited time parking space at Hobby Shop, routine sanitation pick ups, routine building maintenance, and routine street maintenance.

EMA Coordinator position is being filled on interim basis by Mayor Molitoris, no report.

Chief Genovese reported 157 incidents for October, traffic report not yet ready, will prepare for Sodl to report at regular meeting. Halloween parade went well, thanked public works and fire police from Coplay, Whitehall, Emmaus, Han Le Co., and Northampton for help with traffic. Trick or Treat went smoothly, had two officers out, no issues. Officer was injured during a call at Giant on Saturday, returned to work next day.

Fire Chief Buskaritz was absent, Sodl reported fire department responded to 6 calls for October, 90 calls year to date. Squad room was painted by fire personnel prior to Open House with paint and supplies ordered and delivered by PWD Boyle.

Secretary Gynecsek reported Ordinance #825 prepared to update all handicap parking spaces and limited timed parking spaces approved by council throughout the year; same was reviewed and approved by Solicitor and advertised, ready for passage at regular meeting. Invitation to bid the CFC air conditioning replacement project was advertised on 10/27 and will be again on 11/10; could not advertise in time for opening of bids by this meeting due to state advertising requirements, however bid will be opened at 12/6 workshop and awarded at 12/13 regular meeting. In addition to advertising in WC Press, Engineer Witczak suggested we advertise online on PennBid, to date have seen a few contractors look at this site, may increase competitiveness of the bids we receive. Office sent out letters to all expiring board members regarding need to submit letters of interest for reappointment; one received, to date, from Faye Schreiner for Library Board. Will review all reappointment letters received at December workshop for appointment at December regular meeting. At this time, Sodl questioned PWD Boyle if public works routinely repaints blue handicap parking spaces with negative response. Sodl stated saw someone out painting their own curbing, just thought to ask. PWD Boyle stated will obtain listing of all spaces from Secretary Gynecsek and check them yearly to refresh paint.

Discussion of any problems/matters:

Proposal received from Auditors, Kirk, Summa & Co. to audit year ending 2016, 2017 and 2018. Sodl questioned yearly cost. Secretary stated \$11,550 which includes all checking accounts, pension plans and tax collector accounts; also, proposal was reviewed and recommended for approval by finance committee during budget review meetings. No further questions by members, motion at regular meeting.

Date of special meeting to have final approval of 2017 Budget, usual date is Monday before Christmas at 6:30 pm, this year would be Monday, December 19. Date okay with all members, motion at regular meeting.

Approve use of auditorium by Coplay Recreation & Welfare on Thursday, December 1st for annual Holiday program. No questions or comments by members, motion at regular meeting.

Request for Final Payment of North Front Street Project as recommended by Engineer Witczak (copies to all). Pres. Bodish reviewed information submitted by Engineer. Original contract bid \$288,300.00 and change order no. 1 \$8,175.00 for total contract amount of \$296,475.00. Engineer is recommending payment of \$286,859.44 based on quantities used, and payment for the curb and sidewalk replacements at private residences in order to complete the project in the amount of \$19,360.00. As such, total amount recommended for payment is \$306,219.44. The contracted quantities were \$9,616.00 below budget, and reimbursement is being requested for the resident curb and sidewalk installations. Sodl questioned procedure to obtain payment from property owners. Secretary stated sent first payment request with response from approximately 1/2 half of the properties, some paid in full and others made payment plans; however, still half did not respond at all. Another letter will be sent to property owners via certified mail, if still no response, will have Solicitor prepare paperwork to place lien on property. Sodl commented we know some of these properties are in sheriff sale proceedings and do not want to miss out on placing the lien. Secretary enlisted aid of police and public works to watch for notices and for sale signage; but borough is not notified of these proceedings. Further discussion on borough's recourse; Secretary will request Solicitor prepare report on anything else borough can do to make sure payment is received prior to sale of any property.

Pres. Bodish asked for any other items for discussion, there were none.

Mayor Molitoris thanked Coplay Recreation & Welfare Association for Halloween parade, along with police and public works. Received thank you letter from Cetronia Ambulance for annual contribution. Received phone calls regarding letters sent from office to residents about blowing grass clippings into streets. Secretary stated normally notified by sanitation truck driver of same, letter sent to property owner; have received same phone calls in office as well. Further discussion on this situation by all members, will continue to try to notify residents, should not be an issue any more this year, requested Secretary prepare reminder in borough newsletter for the Spring to make residents re-aware of new ordinance. At this time, Burkner stated saw and received phone call regarding landscaper contracted by Giant who was blowing clippings into street this date. Secretary stated police and public works have both stopped contractor and told them about new ordinance. Secretary will contact store manager directly tomorrow on same.

Reports of Officers and Standing Committees:

Sodl thanked Chief Genovese for his work last month.

Royer reviewed information obtained by borough office regarding use of auctioneer or "for sale by owner" website to try to sell 38 South 4th Street property. Auctioneer would sit down to create budget, determine costs associated with the advertisement that does include listing in MLS, a reserve amount could be used at the auction and the 10-15% commission he charges would be paid by the buyer, not us as seller. The "for sale by owner" listing is an online web based listing with fees of \$149 for 30 days, \$349 for deluxe listing or one time fee of \$599. Discussion by members resulted in request for Secretary to set up appointment with auctioneer and determine costs. At this time, Eisenhower questioned Royer if current renter had contacted him with a negative response, Eisenhower had renter contact her, was just wondering.

Burkner reported next park and recreation board meeting scheduled for 11/30 at 7 pm in council chambers. Rope and guard chair ordered for pool with funds remaining in 2016 budget. Fundraiser on 12/9 at American Club of Coplay Pavilion to benefit civic plaza project; banners and tickets will be in tomorrow, tickets will be available at Samuel Owens, Reph's Auto and Borough Office. No approval or denial received to date from DCNR grant application; expect to hear by next week. Followed up with Senator Boscola regarding promised funding, left message, awaiting response. Had previous complaint regarding garbage being picked up from Gigi's restaurant around 4 am, same corrected, but has apparently begun again. Chief Genovese requested additional information from complainant of exact day and will have an officer check on same, or have complainant call police when it happens. Burkner continued, held first meeting of 150th anniversary committee, last meeting for this year will be 11/17, if you want your organization represented at event, make sure you send someone to this meeting.

Eisenhower reported Library rug will be installed beginning on 11/22, hope to reopen by Saturday, 11/26. Last book sale of year on 11/18 and 11/19, basket social will run from 11/5-11/19, working on 2017 budget and next fundraiser at Blue Monkey will be held on Thursday, 12/1 from 4 – 9 pm. Copy of borough's proposed 2017 budget to all members, will be reviewed at regular meeting, any questions, contact on same.

Bodish reported normal operations in streets and sanitation. Closed 11/24 and 11/25 for Thanksgiving, recycling will be collected Wednesday that week. Yard waste will continue through 11/18, may be extended depending on leaves. Reminds everyone to vote next Tuesday, 11/8.

Hearing of persons present:

None.

AT REGULAR MEETING:

Vote on appointment of Auditor.

Vote on use of auditorium by Coplay Recreation & Welfare.

Vote to approve final payment for North Front Street Project.

Vote to approve date of special meeting.

Vote to approve first reading of budget.

Vote to authorize secretary to advertise special meeting for final budget reading, advertise ordinance setting tax rate for 2017 and advertise resolution adopting receipts and expenses.

Vote on Ordinance #825 updating handicap and time limited parking spaces.

As there was no further business, motion by Sodl, second by Eisenhauer to adjourn meeting into executive session for discussion of litigation. Meeting adjourned until regular meeting scheduled for Tuesday, November 8, 2016 at 7 PM.

Borough Secretary