

COPLAY BOROUGH

98 South 4th Street

Coplay, PA 18037

Phone: 610-262-6088 Fax: 610-262-4591

BUILDING PERMIT APPLICATION FORM

This form must be completed and neatly printed or typed

Date Received: _____

Permit # _____

Owners Name _____

Address of Property _____

Phone # _____ Alternate # _____

Contractor Info _____

Address _____

Phone # _____ Alternate # _____

Pennsylvania Home Improvement Contractor # (PAOAGHIC #) _____

Application for _____

Type Use – examples: new house, garage, pool, addition, etc.

Usage: _____ Residential _____ Commercial Lot Size: _____

Square Footages

Basement _____

Crawl Space _____

Garage _____

First Floor _____

Second Floor _____

Third Floor _____

Patio _____

Deck _____

Shed _____

An approved set of plans must be on site for every inspection or NO inspection will be performed. All inspections as per Act 45 of the UCC.

Signature _____ Date _____

NOTE: THIS FORM MUST BE SIGNED PRIOR TO THE
ISSUANCE OF A BUILDING PERMIT.

I, the owner/lessee of the property located at _____ do,
hereby, acknowledge that it is my sole responsibility to be certain as to the exact location of
my property lines, as well as any easements or rights-of-way encumbering same as shown
on my deed. By submitting this permit application, I am certifying that all proposed
construction will be in accordance to all required setbacks, based on my verifying my property
location.

Property Owner/ Lessee Signature

Date

SITE or PLOT PLAN – please include ALL structures on the property including: house, garage,
shed, pool, patio, fences, etc. and show where the proposed work will be. Distance from property
lines and other structures also necessary. Indicate streets located near property as well.

Zoning Officer Signature: _____ Date: _____

Building Inspector Signature: _____ Date: _____