

Meeting called to order at 7:00 p.m. by President Bodish. In attendance were Burkner, Eisenhower, Molitoris, Luckenbach, Royer, and Sodl, as well as Mayor Molitoris, Police Chief Genovese, BCO Helman, Fire Chief Buskaritz, and PWD Boyle. EMA Coordinator position is being filled on interim basis by Mayor Molitoris. Pres. Bodish led pledge of allegiance.

Hearing of persons present: None.

PWD Boyle reported projects completed in December include fire extinguishers hung at CFC and in borough office, deflector tape and CPW added to all cones, handicap sign installed at 25 N 4th Street, temporary repairs completed on boiler, tree work and other clean up along IRT, temporary power pole at parkway removed, speed timing devices along Chestnut and South 2nd Street removed for winter, cleaned up trees and brush from under bleachers at ball fields, routine building maintenance, routine street maintenance and routine sanitation pick ups. UGI in West End, major issues in that area, speaking with them on daily basis regarding street repairs. Sodl questioned if they are aware of need to repair street to same surface as was previously. PWD Boyle responded, has made contractor aware of same.

EMA Coordinator position is being filled on interim basis by Mayor Molitoris who reported reviewed information provided by Administrator Gycsek with Sodl, researching that list to determine interest.

Chief Genovese reported 154 incidents for December with 3 arrests, 5 traffic violations, 2 written warnings and 15 borough parking tickets issued. Eisenhower commented, at Giant when police called to help child who missed bus and was visibly upset, officer handled situation very well, calmed child and got him to school. Chief Genovese stated Officer DeAngelo handled same.

Fire Chief Buskaritz reported 8 calls for December with 110 calls for year. More than 250 hours in response time of calls for 2016 and over 1,000 hours of training. Preparing specifications for new truck to replace 1986 pumper. Discussing additional mutual aid training sessions with Whitehall Township fire departments at their tower. Brush truck pump seized, truck is fine, but pump must be replaced, Sodl will review as part of his report.

Administrator Gycsek reported reimbursement for January snowstorm received from FEMA in amount of \$12,169.93, 75% of amount submitted. CDBG funds for Front Street project in amount of \$70,000.00 received from Lehigh County. Regarding RCN franchise agreement, forwarded original ordinance to solicitor's office per request, current agreement valid through 2021. Pres. Bodish questioned if franchise fee could be increased, after review, currently charge 5% of annual gross subscriber revenues which appears to be maximum allowable percentage per FCC, also have solicitor's office verifying this. SBA cell tower request for extension of lease, sent email to representative requesting list of all carriers (sublessees) located at site and what each of them pay to SBA and expressed councils concern with amount of time it took to complete repairs to fence and painting of tower, no response to date. Submitted RACP grant for building at 1 Bridge Street, unsure of when we would receive a response. Every year ordinance to allow police pension contribution of zero must be passed, no actuarial study needed, police contract does not require a contribution. No questions or concerns from council, will forward prepared ordinance to solicitor's office for review and approval with passage at February meeting. Sent emails to health inspectors suggested by former inspector Zakos, no responses to date. Talked to Rick Molchany from Lehigh County regarding status of bridge replacement project, stated they received bids, but no vendor has been selected to date; they expect bridge to be closed within next 90 days, however nothing is certain at this time. Last month, Mayor stated phone for EMA not being used, but still paying for, contacted Verizon and was able to suspend phone without billing for three months, will be reconnected on March 13. Next police pension meeting is scheduled for Tuesday, January 17 at 7 pm in council chambers, requested attendance by Eisenhower, Bodish and one full-time police officer.

Discussion of any problems/matters:

Review updates made to new streets and sidewalk ordinance by Engineer and Solicitor, also, council must discuss fines and violations sections of ordinance. Luckenbach questioned depth of curbs at 24", most municipalities use 21" or less, also ordinance states coloring curbs not allowed, why not. Molitoris commented detail attached to ordinance shows curb depth of 22". After discussion by members, Administrator will review with Engineer and request report to council on same at regular meeting. At this time, members discussed fines and violations section of ordinance, members agreed fines should be increased from \$600 to \$1,000. Molitoris added, section 21-110 has "subject to imprisonment" twice, appears to be typographical error; same will be corrected. BCO Helman questioned if some type of fee is included for any new housing units, with positive response from Sodl. Recreation fee is on books and charged per unit. No further questions or comments, changes will be forwarded to Engineer and ordinance will be ready for passage at February meeting.

Reappointments to Boards & Commissions. Stephen Burkner to Coplay Planning Commission, Richard Bundra to Coplay Civil Service Commission, and William Loy to Park & Recreation Board. No questions or comments by members, motions at regular meeting.

Any other additions/changes to CFC lease renewal of 3/1/2017 – 2/28/2018. Additions to date include annual inspection with certification sticker of the hood unit in kitchen area. Sodl questioned PWD Boyle regarding status of alarm system installation. PWD Boyle responded contractor given go ahead, expect same to be installed prior to end of this month. Sodl questioned Luckenbach, as CFC liaison, status of CFC hood corrections and inspection. Luckenbach responded not certain of same, will contact CFC to determine. Sodl questioned PWD Boyle if ventilation systems were inspected at Legion and Coplay Sports fields with negative response, neither stand open for business at this time. Sodl requested inspections be completed, if corrections are needed, will give both parties time to make upgrades. PWD Boyle will inspect. Sodl explained hood requirements to BCO Helman as he is involved with Legion. No other comments, questions or changes to CFC lease per members, motion at regular meeting.

Pres. Bodish asked for any other items for discussion.

At this time, Sodl stated he has been contacted by lowest bidder of bridge replacement project who are out of Pittsburgh area. Initially they offered \$500 per month for sole use of Bridge Street property for 30 months. Cannot have "sole" use, we need access to site and plan to start building within those 30 months. Just beginning the negotiation process, wanted to keep members aware, meeting with representatives of the vendor at 10 am tomorrow morning if anyone else interested. Eisenhower questioned if a penalty would be included for any time over the 30 month period with a positive response from Sodl.

Mayor Molitoris reported received resident complaint regarding UGI patching in West End, glad to see PWD Boyle in discussions with contractor on same. Thanked all involved with Front Street arrest, Coplay Police and Lehigh County Drug Task Force, good resolution to bad situation.

Reports of Officers and Standing Committees:

Sodl thanked Chief Buskaritz and Chief Genovese for their service in 2016. Brush truck pump estimate @\$13,000 to repair and additional \$100 per hour for labor, approximately 10 hours for \$1,000. Looking at all options to fix. Royer questioned age of pump. Chief Buskaritz responded both truck and pump are 1997's and truck is still in good shape, just pump needs to be replaced. Sodl questioned next step in process for grant received to rehab Saylor Park. Burkner stated meeting on January 21 to have formal announcement of grant award, awaiting contact by DCNR engineer to move project forward. Burkner thanked Rep. McNeill and Senator Boscola for their efforts on our behalf to be awarded this grant. Sodl commented, must make sure we make no mistakes and get all of the work completed. Sodl continued report, Planning Commission is looking to purchase town clock to be located at civic plaza this year, commission was contacted by a resident family who wants to donate \$10,000 toward purchase.

Royer reported boiler temporarily fixed, Hobel had to order part at cost of around \$500, should be received and installed sometime this week. Next Intergovernmental meeting with school district and Whitehall Township scheduled for Thursday, January 19 at 6 pm at the school district administration building. IRT report, caboose was illuminated, donated by Dun-Rite Electric.

Burkner reported Park & Recreation Board discussed pavilion rental fees for 2017 season, recommending increases from \$120 to \$125 for resident rentals and \$160 to \$175 for non-resident rentals. Also, discussed replacing diving board, since it broke again this season, with sliding board, after review from PWD Boyle. Received response regarding feral cat committee, due to lack of volunteers they are unable to perform catch, neuter and release program during winter months.

Eisenhower reported evaluated annual reviews for employees, same forwarded to office for preparation and discussion at February workshop meeting. Would like to see five year capital projects plan implemented, to that end, requesting each committee submit information to office by February so Administration committee can prioritize for discussion by all members at March meeting. Library report, received desk from school district to replace desk broken during carpet installation process. At this time, Rep. McNeill suggested Ms. Eisenhower contact Lehigh County regarding their surplus furniture. Eisenhower will check on same.

Bodish reported Christmas tree pickups next two Friday's. Reminds residents they must clear a 16" path 24 hours after snowfall ends, this allows public works to clean streets. Also, don't forget, snow cannot be thrown into streets and to clear area around garbage cans, employees are not expected to climb snow piles to collect garbage. Sodl questioned where trees are taken. Bodish responded, to yard waste facility, First Regional Compost Authority.

Hearing of persons present:

Anne Killeen, 32 S. 4th St., commented \$500 per month is not even enough to rent an apartment in the area, let alone a space the size of 1 Bridge Street. Sodl commented, discussions are preliminary at this point and does not agree site can be compared to apartment. Ms. Killeen added, also if contractor will be using Chestnut Street as primary delivery route, should be asked to repair intersection at North 2nd & Chestnut.

AT REGULAR MEETING:

Vote on additional reappointments to Board & Commissions.

Vote on renewal of lease with CFC.

As there was no further business, motion by Burkner, second by Sodl to adjourn meeting until regular meeting on Tuesday, January 10, 2017 at 7pm.

Borough Administrator