

Meeting called to order at 7:00 p.m. by President Bodish. In attendance were Burkner, Eisenhower, Luckenbach, Molitoris, Royer, and Sodl, as well as Mayor Molitoris, Solicitor Pereira, Police Chief Genovese, Fire Chief Buskaritz, Public Works Director Boyle and BCO Helman. EMA Coordinator position is being filled on interim basis by Mayor Molitoris. Pres. Bodish led pledge of allegiance.

At this time, Solicitor Pereira opened public hearing for transfer of Liquor License No. R-16372 to Giant Food Stores, LLC located at 202 Chestnut Street in the Borough of Coplay. Solicitor Pereira questioned Giant representatives if there was any additional testimony since previous public hearing on November 14, 2017, there was none. Solicitor Pereira questioned members if any additional questions for Giant representatives. Sodl commented regarding community involvement by local business Samuel Owens and this license to Giant will hurt that business and Giant does not support our community or community projects and events. No additional comments or questions, copy of hearing transcript will be added to minutes on receipt.

At this time, Pres. Bodish asked for vote on Ordinance No. 829 to approve the transfer of liquor license R-16372 to Giant Food Stores, LLC.

ORDINANCE NO. 829

An Ordinance approving the transfer of Liquor License No. R-16372 to Giant Food Stores, LLC at 202 Chestnut Street, Coplay, PA 18037 pursuant to the Pennsylvania Liquor Code, as amended.

At this time, Pres. Bodish asked for any public comments or questions on Ordinance No. 829, there were none.

Motion by Luckenbach, second by Molitoris to approve Ordinance No. 829. Roll call vote resulted in 6 ayes, 1 nay by Sodl – motion carried. Prior to his vote, Burkner stated today at 3:30 pm heard back from Giant representative regarding four year old donation to Community Days that was never received, she apologized for delayed response and requested a fresh start in forging a stronger community relationship with Coplay, Burkner is willing to give benefit of the doubt and that is why he voted aye for this transfer.

Hearing of persons present:

Mel Procanyn, 7 S. 8th St., questioned what the meeting scheduled on Thursday evening is regarding. Pres. Bodish responded it is a meeting of the new building/municipal complex committee.

PWD Boyle reported projects completed in November include painting the Putz, repaired 750 snow plow and serviced all snow plows, installed and removed flags for Veteran's Day, changed oil in all borough trucks, prepped and installed Christmas lights and trees in borough, borough hall and town square, removed concrete for tree stump grinding, installed blinds and shutters at library, changed lights in gym and set up for Christmas show, routine building maintenance, routine street maintenance and routine sanitation pick ups. Seven of eight tree stumps were removed, contractor will return to remove final stump upon repair of their equipment and 3rd Street tree and stump has been removed. In December, plan to install benches at town square, possibly repair sidewalks where stumps were removed depending on weather, and install new light at rear of borough hall.

BCO/CEO Helman reported 3 zoning, 1 building, 1 commercial building, 2 mechanical, and 40 certificate of occupancy permits issued in November, 2017 for total of \$3,298.00. 0 health inspections, 0 new code enforcement complaints with 9 ongoing and 3 resolved in November. Sodl questioned status of three ongoing complaints on report as "to magistrate", what is next step if property was not corrected. Helman stated must begin process again. Sodl questioned if receiving payments on assessed fines. Administrator responded office receives monthly check from magistrate's office, however it does not indicate amounts paid and by whom, will contact magistrate to see if same can be sent with future checks.

EMA Coordinator position is being filled on interim basis by Mayor Molitoris, who had no emergencies to report. Mayor questioned if any additional names were received with negative response from Administrator.

Chief Genovese read police report, 153 incidents in November with 5 arrests, 10 traffic arrests, 8 written warnings and 15 parking tickets issued. Officer DeAngelo is expected to be out until sometime in January, he is beginning rehabilitation and should be cleared to return to work after physical therapy is completed.

Fire Chief Buskaritz read November, 2017 fire report, 83 calls year to date. Met with Sodl and Bodish regarding purchase of new fire truck, looking to purchase through KME. Brought Santa to Tree Lighting on 11/30, backed up Whitehall Fire Department when they attended annual dinner for volunteers, and participating in Coplay Sports Santa Parade this Sunday.

Administrator Gycsek reminded everyone of next meeting of new municipal complex committee this

Thursday, 12/7 at 6 pm in council chambers. Current lease with CFC expires as of 2/28/2018, members should consider any changes they may want to be added to lease renewal. 2018 is a reorganization year for borough council; reorganization meeting is scheduled for Tuesday, January 2, 2018 at 7 pm at which time council president, vice-president and pro tem will be voted on, along with resolutions to set up 97th council. Motion to authorize advertisement will be on next week's agenda, I will prepare agenda and send out the week prior to meeting, for anyone who has questions.

Discussion of any problems/matters:

At this time, Burkner brought up question for discussion. Questioned Chief Genovese regarding the "stop versus rolling stop" sign installed at S. 2nd & Center Sts. Why was it installed there and how much did sign cost? Received inquiry from individual on same and wanted to get response. Chief Genovese stated that intersection has many issues of vehicles not stopping at stop sign and sign itself is only @ \$40. Mayor questioned if individual was a resident with negative response from Burkner. Chief Genovese stated sign keeps motorists aware. No further questions or comments.

Appoint/Reappoint to Boards and Commissions: reappoint Janet Eisenhower to Coplay Library Board, reappoint Sue Molitoris to Coplay Library Board, reappoint Karl Korsak to Coplay Police Civil Service Commission, and request to appoint Paul Boyle to Coplay-Whitehall Sewer Authority (expiring term-Michael D. Hobel). Sodl and Bodish thanked Mr. Boyle for his willingness to be appointed to CWSA, will keep Coplay aware of what is ongoing. No other questions or comments, motion at regular meeting for all appointments.

Quick Ticket ordinance – use for rubbish/garbage on property, abandoned vehicle, overgrown trees/shrubs and those encroaching on roadways/alleys, animal feces not cleaned up, no building permit, high grass and/or weeds, blowing grass or leaves into roadway, sidewalks not cleared of snow, blowing snow into roadway. Reviewed additional information obtained after November workshop questions, regarding red tag versus quick ticket based on other municipal ordinances, they use "standard operating procedures" for issuance of ticket and that is where we can include the first notification being red tag and, after no correction, issue quick ticket. Members were agreeable to this process, however requested that if prior red tag was issued for same violation at an address, it does not have to be issued again and should go directly to quick ticket. Administrator will add same to ordinance. Next concern was time period to allow for violation correction, after discussion, twenty-four hours is agreeable to all members. Final discussion involved amount of fine on quick ticket and if fines should be included in ordinance or fee schedule, members questioned Solicitor Pereira regarding this and how it affects fines if there is need to issue non traffic citation with magistrate. Solicitor explained fine on quick ticket is separate from individual ordinance fines, quick ticket fine would be assessed initially and if violation is not corrected and forwarded to magistrate, fine would be according to that ordinance, i.e. grass violation fine in that ordinance would be assessed by magistrate. As such, council agreed on initial fine of \$25.00 for each quick ticket issued. Administrator will make update ordinance for passage at January meeting and prepare the "ticket" that will be issued.

Pres. Bodish asked for any other items for discussion.

Sodl asked permission to make statement, granted by Pres. Bodish. Sodl stated liquor license transfer was tabled at November 14 council meeting which brought about meeting with Giant Food representatives on November 20, Josh Erb and district manager, where we specified company's lack of community involvement, specifically with food bank, ordinance violations and Community Days support. At that meeting, were assured those concerns would receive a response, however that response was only received today around 2:30 pm today, because of the meeting tonight to pass license transfer. I voted against that transfer for this reason and do not trust them to follow through on November 20th meeting discussion to support the community of Coplay.

Mayor Molitoris thanked all who prepared and attended annual tree lighting by Recreation & Welfare for a good program. Thursday night will attend annual meeting with LaFarge representatives, Whitehall, and Northampton, if anyone has anything they would like to be brought up they should let him know.

Reports of Officers and Standing Committees:

Sodl thanked police and fire departments Chiefs. Reviewed proposal received from KME Kovatch for purchase of new pumper/rescue truck, cost of \$525,401.00. By law, truck must be replaced after 30 years of service and Mack Pumper is a 1986. If council passes motion at regular meeting to place order, truck will be delivered in approximately 300 days; price is good through December 14. Royer questioned if truck is fully equipped at that price with positive response, other equipment will be transferred from replaced truck. Sodl added, this one unit will replace two current vehicles, meaning one vehicle will be eliminated. Chief Buskaritz explained to members regarding equipment and vehicle elimination. Eisenhower questioned amount of down payment to place order. Sodl responded no down payment needed, did ask about discount if paid in

full at time of order which only saved @ \$11,000.00; all agreed not worth it. Eisenhower questioned what to do with old pumper. PWD Boyle stated may be usable for public works and Administrator added only received @\$4,000 when we scrapped last pumper. Members agreed to allow public works to review for their use. Molitoris questioned if price is competitive. Sodl responded KME is COSTARS vendor, so yes price is competitive. No further questions by members, motion to authorize purchase at regular meeting. Sodl added, motions will be needed to authorize transfers from Police Department to Departmental Projects according to Chief Genovese. No questions or comments by members on transfers, motion at regular meeting.

Royer reported normal operations in property, no further report.

Burker reported 2nd annual fundraiser to benefit civic plaza with Social Call at American Club Pavilion on Friday, 12/8 and pictures with Santa at Town Plaza gazebo on Saturday, 12/16; asking all to bring donations for Coplay Food Bank and Samuel Owens offering free breakfast for all kids 12 and under.

Eisenhower reported library movie day on Saturday, 12/16 and thanked public works for shutter replacement project; at Thursday's meeting, Library will approve 2018 budget of \$94,678.00. Reviewed all minor changes made to job descriptions previously discussed, requesting motion at regular meeting to approve same. Discussed time capture system, "Plan It Police" purchased for use by police, administration and public works will begin use of same starting in January. Also, performance reviews are due in January. At this time, Eisenhower reviewed all changes made to Proposed 2018 budget resulting in total budget of \$2,325,224.00, same will be downloaded to web site on Wednesday and motion to approve second reading at regular meeting. Also, resolution at next week's meeting to approve 2% cost of living increase in monthly police pension payment to retired Chief Hill, no questions or comments by members. Reviewed loan proposal received from current bank, 1.85% variable rate or 2.07% fixed rate, all agreed with fixed rate. Motion to accept proposal and authorize solicitor to prepare necessary documentation to finalize loan. Eisenhower stated this is drawdown loan for short term funding, will do again when building process begins.

Bodish reported Front Street project is moving slowly towards completion, having Engineer Witczak review curbing to make sure it is compliant. 2017 delinquent garbage fees will be collected in borough office, allows for better control and motion needed to authorize GH Harris, to file against eight properties that are delinquent since 2003. Administrator will work with Solicitor to prepare appropriate motion.

Hearing of persons present:

Mel Procanyn, 7 S. 8th St., stated with regard to quick ticket and failure to remove snow, should be allowed 48 hours for removal, no member agreement with statement, will remain at 24 hours. Mr. Procanyn questioned why tax collector would receive increase in pay with response from Eisenhower, due to increase in millage. Mr. Procanyn restated, Administrator deciphered same, since tax collector does not collect from any additional properties, not doing any additional work, Mr. Procanyn is questioning why he would receive a raise, current commission rate is 3%, borough office will contact local municipalities and review borough code to determine council's options. Resolution to establish tax collector's pay rate for current term is scheduled for passage at 12/18 special meeting. Will disseminate information to members for discussion at regular meeting.

AT REGULAR MEETING:

Vote to appoint/reappoint to boards and commissions.

Vote to authorize secretary to advertise reorganization meeting on 1/2/2018.

Vote on second reading of budget.

Vote on job descriptions.

Vote on resolution to approve cost of living increase for retired Chief Hill.

Vote on loan proposal and authorize solicitor to prepare appropriate documents.

Vote on GH Harris authorization to file against properties with outstanding garbage fees.

Vote on authorization to purchase fire truck.

Vote on transfers from Police budget to Departmental Projects account.

Motion by Sodl, second by Molitoris to adjourn meeting into executive session for discussion of personnel and possible litigation until regular meeting on Tuesday, December 12, 2017 at 7 pm and special meeting on Monday, December 18, 2017 at 6 pm.