

2nd Regular Meeting
Municipal Building

February 13, 2018
97th Council

Meeting called to order at 7:00 p.m. by Pres. Bodish. In attendance were Burkner, Eisenhauer, Molitoris, Luckenbach, Royer and Sodl. Mayor Molitoris, Christopher Geary, PE of Acela Engineering and Solicitor Harrison were also present. Pres. Bodish led pledge of allegiance.

Minutes from regular meeting of January 9, 2018 were approved as presented to council by secretary – carried.

Hearing of persons present:

Phillips Armstrong, newly elected Lehigh County Executive, want to bring municipalities together, Lehigh County is not able to utilize all available state and federal funding, looking to put a program together at the County that will benefit both the County and local municipalities. Wants members to know he is available with an open door policy to create partnerships throughout the County with local government officials. Sodl had questions regarding specifics, to which Executive Armstrong responded same will be presented at next Thursday's "State of the County" address.

Reading of correspondence:

Kevin Keppel re: appointment to Coplay Planning Commission.

Mayor Molitoris thanked Burkner for attending the Chamber of Commerce event "State of the Region" in his place to talk about goings on in Coplay and thanked Executive Armstrong for attending tonight's meeting.

Solicitor Harrison had nothing to report except to request executive session for discussion of possible litigation.

Engineer Geary reported Saylor Park construction drawing should be completed by end of February, preparing site furnishings proposal for review at Park and Recreation Board meeting, CWSA project punchlist created to address curb and sidewalk damage along South Front Street project, bids will be advertised for 2018 CDBG stormwater project with prebid meeting on 3/13, bids due by 3/27 and bids awarded at April 10 council meeting. Cost to move traffic signal controller box from area at civic plaza to SE corner is \$7,505.00. DVS Enterprises' multi-tenant building review still ongoing, awaiting resubmission by project Engineer for next Planning Commission meeting on 2/27. Received verbal approval of dirt and gravel road program grant for work on Hohl and Keystone Alley. Administrator Gyecsek noted written email approval received for same as well. At this time, Sodl stated attended Whitehall Township meeting last evening where they discussed this project as small portion is in Whitehall. Coplay must be careful with review and approval of this project and is requesting approval from members to allow Whitehall Fire Chief to review plans as our Chief does not have experience with this type of project, no comments or concerns by members. Sodl added, also worried about stormwater runoff, may need to improve storm sewer in area; discussion by Bodish and Engineer on same. Sodl added, looking to protect Coplay and our residents with Engineer's help; questioned Solicitor if emergency services agreement between Whitehall and Coplay is necessary as Whitehall wants Coplay police and fire to respond first. Per Solicitor Harrison, office has been in contact with DVS regarding same, police have already issued letter, still working with fire department and requesting guidance from members. Sodl stated wasn't sure why Whitehall's Solicitor was insisting on these statements, Coplay and Whitehall have always had good relationship with emergency service responses. Executive Armstrong added entire project will have Coplay address, including three apartments that are actually located in Whitehall, when 911 center receives call, they will dispatch Coplay because of the address, also does not see this as an issue. Solicitor Harrison stated it appears Whitehall is looking for legislative agreement. Sodl will be requesting sit down meeting with Whitehall Police and Fire Chiefs and Coplay Police and Fire Chiefs to discuss and respond to concerns. Members agreed to no direction to solicitor's office at this time, wait until after discussion with Chief's takes place and will follow up after that meeting.

Reports of Officers and Standing Committees:

Sodl had nothing additional to report.

Royer had nothing additional to report since workshop meeting.

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Burker reported next Park & Recreation Board meeting scheduled for 2/20 with Coplay Sports and Legion Baseball regarding fence and use, etc. of baseball fields at Oak Street. March 24 will be "Saquon Barkley" day in the Borough, event is being planned at the parkway, working on schedule, security issues, etc. This is not a fundraiser, it is a celebration of his accomplishments. Bodish commented any extra funds, after we recoup expenses, will go toward fireworks show during 150th anniversary as requested by Saquon and his family. Burker stated planning on shirt sales, which will be sponsored, and there will not be any type of autograph session. Sodl commented there is much to be addressed, but main focus is to show young people of our community what can be done when you work hard and make a commitment to something, even when you are from a small town like Coplay.

Eisenhauer reported motion to advertise loan ordinance and correct signatures at bank, per their request, on agenda for passage this evening. Library fundraised @ \$6,200 last year which was used to purchase equipment. List of 2018 fundraising activities to all members. Conversion to SPARK program will take place on 6/28 with 3 closed days for training and actual conversion prior to that date; seems to be going well so far.

Bodish reported CDBG stormwater project at 2nd & Chestnut and Dirt and Gravel Road Program Alley work will be completed in 2018, beginning work to review possible projects for 2019.

Unfinished Business: None.

New Business:

Motion by Luckenbach, second by Burker to appoint Kevin Keppel as member of Coplay Planning Commission for term ending 12/31/2019 – carried.

Motion by Sodl, second by Molitoris to remove handicap parking space at 47 North 8th Street – carried.

Motion by Burker, second by Eisenhauer to approve use of Coplay Pavilion by NFStrong Walk on 5/19/2018 and by Pediatric Cancer Foundation of the Lehigh Valley on 4/7/2018 at reduced fee of \$125.00 each (residential rate) – carried.

Motion by Luckenbach, second by Burker to renew lease agreement with CFC from 3/1/2018 to 2/28/2019 with change to terms of monthly rental fee to \$500.00 and to authorize Solicitor to prepare an amended lease and restate lease with CFC – carried.

Motion by Burker, second by Royer to appoint KCBA Architects to complete Feasibility Study, at a fee of \$7,000.00, for a Coplay Borough Municipal Complex at the 1 Bridge Street property. At this time, Pres. Bodish questioned Sodl if Feasibility Study includes the schematic design with an affirmative response. Motion carried.

Motion by Eisenhauer, second by Burker to authorize secretary to advertise the general obligation note ordinance as prepared by Borough Solicitor – carried.

Motion by Royer, second by Molitoris to approve police, fire, health and building inspector reports - carried.

Motion by Sodl, second by Burker to approve December, 2017 and January, 2018 treasurer reports as presented to council by Borough Treasurer Sandra Gynecsek – carried.

December, 2017:

General Fund	\$ 47,791.12	General Fund MM	\$ 113,399.23
Garbage Fund	\$ 14,216.24	Garbage Fund MM	\$ 91,272.97
State Fund	\$ 24,989.28	Police Pension Fund	\$ 3,118.58
Street Opening Fund	\$ 106,142.54	Recreation Fund	\$ 116,659.28
Emergency Services Fund	\$ 11,781.92	Garbage Truck MM	\$ 115,945.74
Dept. Projects Account	\$ 212,061.70	Payroll	\$ 3,097.11

January, 2018:

General Fund	\$ 58,719.84	General Fund MM	\$ 49,062.23
Garbage Fund	\$ 31,477.18	Garbage Fund MM	\$ 33,626.63
State Fund	\$ 19,441.85	Police Pension Fund	\$ 3,622.52
Street Opening Fund	\$ 109,272.76	Recreation Fund	\$ 119,048.67
Emergency Services Fund	\$ 9,332.30	Garbage Truck MM	\$ 117,945.74
Dept. Projects Account	\$ 230,924.19	Payroll	\$ 30,873.59

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Motion by Molitoris, second by Eisenhower to pay all approved bills as submitted to members of council by secretary – carried.

Resolution and Ordinances:

RESOLUTION NO. 1440

A Resolution authorizing President or Vice-president, Secretary and Treasurer or President, Vice-president, and Council Chair of Finance & Administration to sign checks issued against various funds of the borough.

Motion by Sodl, second by Burkner to approve Resolution No. 1440. Roll call vote resulted in 7 ayes, 0 nays – motion carried.

RESOLUTION NO. 1441

A Resolution authorizing destruction of old records in accordance with the requirements of the Municipal Records Manual.

Motion by Sodl, second by Burkner to approve Resolution No. 1441. Roll call vote resulted in 7 ayes, 0 nays – motion carried.

At this time, Sodl stated he will be contacting KCBA tomorrow to begin the process and will update Administrator Gynecsek to give her status on call to forward to all members, keep everyone in the process.

As there was no further business, motion by Molitoris, second by Burkner to adjourn meeting at 7:45 pm into executive session for discussion of possible litigation. May reconvene for motions if necessary.

Meeting reconvened at 8:30 pm for additional motion. Solicitor Harrison added in addition to possible litigation, a discussion on personnel took place during executive session.

At this time, discussion took place regarding process for issuance of Quick Ticket by members, final process as follows: 24 hours after end of snow/ice storm council requests either police or code enforcement go through borough and issue red tag to those properties that have not cleared their sidewalks, take pictures for file, listing of those properties will be prepared by Police Secretary. A second review of property the next day with issuance of Quick Ticket if sidewalks have not been cleared. Listing by Police Secretary will be used for future violations, only 1 red tag should be issued for a property, if that property has another violation, at any time, they will be issued Quick Ticket immediately, without a warning.

Motion by Burkner, second by Eisenhower to approve the processes to issue a “Quick Ticket” as outlined by borough council – carried.

Pres. Bodish requested Administrator Gynecsek prepare outline of the Quick Ticket process as determined by council, along with a copy of the Quick Ticket, and email to all members for formal review of written process and requested members check outline so as to finalize the document for use by code enforcement and police.

As there was no further business, motion by Molitoris, second by Royer to adjourn meeting until next workshop meeting on Tuesday, March 6, 2018 at 7 pm and regular meeting on Tuesday, March 13, 2018 at 7 pm.

Attest
Borough Secretary